

STREET SWEEPING PARKING RESTRICTION POLICY

The City Council of the City of Lake Forest hereby determines that it is in the best interest of the community to ensure that City streets are thoroughly cleaned on a regular basis. To that end, the implementation of a policy to establish street sweeping parking restrictions will ensure that this service is effective by reducing the number of parked vehicles that impede the work of street sweepers. In addition, this policy provides a framework from which to study and implement street sweeping parking restrictions on an as-needed basis.

Several factors are to be considered before a street sweeping parking restriction can be implemented in a targeted area. The evaluation process will be initiated on a proactive and reactive basis when staff receives a request from a resident or when staff and the City's street sweeping contractor have identified streets that meet the criteria set forth herein. Individual streets will be considered and evaluated once every two years. Staff will use the process described below to determine if a street sweeping parking restriction is warranted.

PHASE 1: FIELD EVALUATION

The evaluation process for a potential street sweeping parking prohibition begins by conducting a field review and collecting information based on a complaint received from a resident or observations made by City staff. The review is based upon the professional judgment of Public Works staff based on information observed and collected in the field. The process and type of data to be collected in the initial assessment by staff will include:

1. Visual site evaluation on street sweeping day for two consecutive weeks
2. Visual inspection of gutters and catch basins for debris
3. Determine the number of parked cars on the subject street
4. Obtain photo documentation

PHASE 2: DATA ANALYSIS

Tier 1: Street Evaluation

The criteria listed below will be considered cumulatively and no one single criterion will qualify or disqualify a street or tract from further consideration or evaluation of a potential street sweeping restriction:

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1. Calculate percentage of street blockage and determine if it meets or exceeds 25%
2. Follow-up field inspection confirms that the same sections of gutter are not swept for two consecutive weeks due to parked cars
3. Determine via visual inspection if ineffective street sweeping has negatively impacted water quality by allowing excessive debris to accumulate in gutters and catch basins

Tier 2: Geographical Area

If staff determines that a street sweeping restriction is appropriate for a specific street based on the analysis of the data in Tier 1, the limits of the potential restriction will be evaluated in the context of the surrounding area to determine the appropriate restriction boundaries for the geographical area. The impact to nearby streets of the proposed parking restriction must be considered in an effort to avoid shifting the parking problem to adjacent streets.

1. Determine the logical parking restriction boundary on the subject street for street sweeping day and evaluate whether or not that boundary will shift the parked vehicles to adjacent streets and create similar problems there identified in the Tier 1 analysis:
 - If yes, post entire area with restriction
 - If no, determine limited restriction location based upon data collected and analyzed in Tier 1 and 2
2. Staff will present its findings to the City Council for their consideration and will recommend approval of the parking restrictions as appropriate
3. If approved by Council, staff will implement the parking restrictions which include the posting of signs and outreach to the affected neighborhoods to be followed by enforcement

PHASE 3: ENFORCEMENT

In order to effectively enforce established street sweeping parking restrictions, the City's Police Services Department shall have the authority to issue parking citations to vehicles that are parked on the street in violation of the street sweeping parking restriction.